

BOOKING FORM

Contact Information

Please complete all form fields to validate your booking with La Coume Gites.

Party Leader

Name	_____	Surname	_____
Address	_____	Company	_____
Street	_____	Country	_____
County	_____	Post Code	_____
Telephone	_____	Fax	_____
Email	_____		

Accommodation

Please tick the box/es of the property/properties you wish to book and indicate the dates you wish to book the property/properties for.

	From	To
Aguilar	<input type="checkbox"/> _____	_____
Lastours	<input type="checkbox"/> _____	_____
Puivert	<input type="checkbox"/> _____	_____

Numbers and ages of under 16s in your party

How many?	Ages of Children	Do you need?	How many?
Adults	_____	Cot — no charge	_____
Children	_____	High Chair — no charge	_____
Babies	_____	Extra Bed Linen	_____
		Extra Set Towels	_____
		Pool Towels	_____
		deposit £10 on arrival	

Please detail any specific requirements that members of your party may need, such as: Non Feather Pillows, Hoist, Shower Chair, Commode etc. We will be happy to arrange the hire of specific wheelchairs (where available), at cost, but these will need to be reserved well in advance of your arrival.

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Additional Items

Will you be bringing?

Details

Additional vehicles _____

	Kennel Club	Good Citizenship	Bronze	Silver	Gold
Pets _____			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Cost of Holiday

Cost of Gites

Aguilar £ _____ Lastours £ _____ Puivert £ _____ Total £ _____

Deposit (30% total) (Cheque made payable to A&M Reece-Sheerin) £ _____

Estimating Final Payment

Pets @ £5 per pet per week £ _____

Extra Bed Linen @ £5 per set £ _____

Extra Towels @ £4 per set £ _____

Balance of holiday £ _____

Breakages deposit £100 per gite £ _____

Total Cheque made payable to A&M Reece-Sheerin £ _____

I have read and agree to the terms of the Booking Conditions (overleaf).

Signature of Party Leader _____ Date _____

For office use	Date	Amount
Deposit Received	_____	_____
Final Payment Due	_____	_____



BOOKING TERMS & CONDITIONS

The Contract

The contract is made between The Hirer (Party Leader) and La Coume. The person completing and signing the booking form shall be deemed the party leader and will be responsible for all members of his/her party adhering to these terms and conditions.

Completing and signing the booking form implies knowledge and acceptance of these terms and conditions.

Acceptance of Bookings

a) Acceptance of a booking is subject to the receipt of the appropriate deposit or full payment together with the booking form signed and dated.

b) A 30% deposit per Gite is payable at the time of booking. This is part of the price for the holiday. On receipt of your deposit and booking form we will send you a confirmation letter stating that your booking is reserved.

c) Payment should be made by cheque made payable to A & M Reece-Sheerin.

d) The balance of payment, together with a breakages deposit of £100.00 per Gite, is due eight weeks prior to your arrival. The date that the balance is due will be stated on the confirmation letter. No reminder will be sent. Should payment not have arrived by the due date, we reserve the right to treat your booking as cancelled and will make a cancellation charge pro-rata (please see condition ** below).

e) If your booking is within ten weeks of your holiday, full payment will be required with the booking.

f) As tenant you will agree to pay all reasonable charges for breakages or damage caused by your party during the letting period.

g) A condition of acceptance of any booking is that good care is taken of the property and the contents therein, and that the Gite is left properly clean and tidy.

Accommodation Services

a) The price of the Gite is inclusive of fuel costs for lettings up to 2 weeks. If you are staying longer we will charge an additional £45 per week towards heating and electricity (Summer High Season – July and August -Excepted).

b) The provision of bed linen; towels (1 bath towel, 1 hand towel and 1 flannel

per person); a dish cloth and 3 tea towels, is included in the cost of the letting. Additional bed linen can be provided at a cost of £5.00 per bed and towels at a cost of £4.00 per set. If you order a supply of bed linen and/or towels, this should be included in the final payment for the holiday.

c) Pool towels can be hired on a deposit, payable on arrival, of £10 per towel. Please state if these are required on the booking form.

Breakages Deposit

There is a £100.00 breakages deposit per Gite which is required at the time of final payment. You have the right to replace like for like small articles damaged or broken during your stay. We hope that you will tell us of all breakages, however small, so that we are aware and can replace an identical item in time for our next guests.

We reserve the right to deduct from your Gite breakages deposit for any articles which you have damaged and not replaced. Should major damage occur in excess of the value of your Gite breakages deposit, we reserve the right to invoice you for the excess charges. Providing no damage has been caused (this does not include fair wear and tear and small breakages up to the value of £5), the breakages deposit will be returned to you within 14 days of your departure.

Maximum Occupancy

The maximum number of persons occupying the Gite must not exceed the number stated on the booking form. Sometimes it will be possible to accommodate another person and in such cases an additional charge will be payable by arrangement.

Cancellations

a) If you wish to cancel your booking after either the deposit or full booking has been paid, you should advise us of this immediately in writing (email notification is acceptable only if you receive an acknowledgement receipt from La Coume Gites). Cancellation fees will be calculated from the day on which we receive your written cancellation. If no written cancellation is received by us, the outstanding balance for the Gite (if

not re-let by us), will be payable by you. The Gite breakages deposit, if paid, will be returned in full. Therefore, cancellation fees in the case of charges due will be as follows:

- Any time from confirmation of booking to eight weeks before the arrival at the Gite, the deposit is forfeit.
- From eight weeks to four weeks prior to arrival at the Gite, 50% of the letting price is payable.
- From 20 days to the day of arrival at the Gite, the full letting fee will apply.

Alterations to Bookings

La Coume Gites will make every effort to act upon reasonable requests to change an existing booking but reserves the right to charge an administration fee of £15.00 and any other direct costs incurred in so doing.

Cancellation by us

We promise not to cancel your holiday unless an extreme emergency occurs. Should we find it impossible for reasons beyond our control, to provide you with the accommodation you booked, we reserve the right to cancel your holiday and return your monies in full, within 14 days.

Cancellation Insurance

Because of your responsibilities and liability in the event of cancellation, we cannot stress too strongly the advisability of taking out cancellation insurance in respect of your holiday.

Hirer's Responsibility

a) The Party Leader is responsible under French Law for the property and its contents whilst on holiday. La Coume Gites will not be liable for any accident, damage, loss or inconvenience, whether to a person or property which you or anyone in your party may suffer arising out of or in connection with the holiday or resulting from any cause whatsoever.

b) The use of amenities, where offered, such as barbeques, swimming pool, etc. is entirely at the user's risk and no responsibility can be accepted for injury, loss or damage to persons or property. La Coume reserves the right to deny access to these amenities in the interests of safety and for the enjoyment



BOOKING TERMS & CONDITIONS

of other guests.

c) No responsibility can be accepted for loss or damage to any motor vehicle or trailer or its contents.

d) Baggage and personal belongings are at the client's risk at all times.

e) We welcome children but remind you that they are your responsibility and specifically any child under the age of 11 at or near any of the amenities as mentioned previously. Non swimmers and children under the age of 7 are not permitted access to the swimming pool area without a parent or guardian.

Complaints and Comments

Please give us an opportunity to put right any problem that arises during your stay. Please discuss the difficulty with us and we will do everything possible to deal with your complaint. La Coume Gites will not accept complaints once the client has returned home.

We welcome suggestion on how to improve our facilities and to make your stay more enjoyable.

Arrivals and Departures

The gites are available from 4pm on the day of arrival, and we ask that you try not to arrive before this time. Please let us know in advance if you expect to arrive after 7pm.

The gites must be vacated by 10am on the day of departure. Some flexibility on the departure time may be afforded, particularly for disabled visitors, but only by prior arrangement.

Lettings run from Wednesday to Wednesday in the high season. At other times an arrival and departure day can be negotiated.

Pets

La Coume is situated in the midst of hill farmland and surrounded by sheep and cattle. Accordingly pets, particularly dogs, are welcomed by arrangement only. You are required to provide a dog bed for their use. Dogs must be kept on a lead and under control at all times. Owners must ensure that no animal hair or other evidence of pets is left in the gites. Pets are NOT allowed on any of the beds or other items of furniture.

Please see that dogs are exercised away from the gites and communal areas and

that they do not soil any part of the property or grounds. We expect that the best animal husbandry and practice is maintained by visitors in respect of their pets at all times, including recovery of soiling in any communal area during their stay.

Dogs are not to be left unattended in the Gite/s, in cars on or near the property, at any time. Visitors are solely and fully responsible for their pets at all times. A small weekly charge will be made for each pet.

Smoking

La Coume is a smoke free area. Therefore, no smoking is allowed in the gites and communal areas, including the pool. This is due to the high risk of fire, particularly in the summer – no smoking is allowed on the surrounding land.

Parking

The gites have parking space in a generous car park close to the main entrance. Please let us know if you are bringing a large vehicle or more than one vehicle. Vehicles, including those adapted for a disabled person, must not be left outside the main entrance to the gites other than for boarding and discharging.

We ask that you park your vehicle with consideration for other visitors. No caravans or camping is allowed on site. PLEASE DO NOT park in the accessible bays nearest the gites.

Motor caravans are permitted on site and must be parked in the car park. However, it will be expected that the occupants will be staying in a Gite.

Conduct

The person booking the holiday is responsible for the conduct of his/her entire party during the holiday. In particular, it is expected that the best possible consideration is given to the enjoyment and privacy of other visitors and residents at all times, and, that excessive noise or disturbance is avoided.

Cleaning

Cleaning materials and equipment are provided.

You are responsible for leaving the Gite and its contents as you found them. If, in the opinion of the owner, the property has not been satisfactorily cleaned, a cleaning charge of £12 per hour will be deducted from the breakages deposit.

Swimming Pool

The swimming pool is used at your own risk. A hoist is provided for access to the pool for those who require it. Instructions in its use will be given and it must be used under supervision.

No diving or jumping into the pool is permitted.

No breakable glass items are permitted within 3 metres of the pool.

Children are your responsibility and should remain under close supervision at all times.

No pets of any description are allowed in the vicinity of the pool (guide dogs and Disabled Person's assistance dogs excepted).

Keys

The owners will be at La Coume to welcome you on arrival and to hand you the key to the Gite. Keys must be returned to the owners before departure.

Complete the booking form and return together with your booking deposit to:

Contact Details

Telephone / Fax

for the immediate enquiry

0033 46 86 04 301

E-mail

admin@lacoume-gites.com

Postal

La Coume Gites

Domaine De La Coume

11270 Plavilla

France